

Minutes of the Extra Ordinary meeting of Himley Parish Council held at 7:30pm on 17th August 2026 at Swindon Community Centre

Present: Cllrs Mr D Wilson, Mrs Y Nock, Ms S Oliver, Mr G Bowen, Mrs N James.

Also, present Clerk Mrs J Cree, County Cllr Mrs V Wilson, SSDC Cllr S Massey. and one member of the public.

1/26. To appoint a Chairman of the Council

Cllr Mr D Wilson was proposed by Cllr Mrs Y Nock to be Chairman of the Parish Council, this was seconded by Cllr G Bowen. On a vote this was agreed. He signed his declaration of office form and chaired the meeting from this point.

2/26. To appoint a Vice Chairman of the Council

Cllr Mr G Bowen was proposed by Cllr Mrs N James for the position of Vice Chairman of the Parish Council, this was seconded by Cllr D Wilson. On a vote this was agreed. He signed his declaration of office form.

3/26. Apologies for Absence.

An apology of absence was received from Cllr Mrs L Page.

4/26. Declarations of Councillors' Interest.

There were no declarations of pecuniary interest made.

5/26. To agree the works to the fallen tree on the park

Three quotes had been received to undertake tree works to remove the fallen tree on the playing field, costs as below:-

Quote 1	£6500+VAT
Quote 2	£4000+VAT
Quote 3	£2900+ VAT

It was proposed by Cllr G Bowen to accept the third quote of £2900 + vat, this was seconded by Cllr Mrs N James, on a vote this was carried.

District Cllr Mr S Massey reported that he is liaising with the Parish Council insurers and also the resident that has a damaged fence from the tree. He has also obtained a quotation for having a tree inspection of all the trees within the boundary of the playing field at a cost of £500. Which is required by all leaseholders / and landowners of public spaces to undertake.

6/26. To receive the accounts for payment since the last meeting.

The accounts for payment were presented to the Council:

Purchase of Ipad	£448.50
Domain Name	£60.00
Flowers and a card	£16.00
Case for Ipad	£6.71

It was proposed by Cllr G Bowen and seconded by Cllr D Wilson to accept the accounts detailed above. On a vote this was carried.

7/26. To exclude the press and public as the business to be transacted relates to staffing matters.

Under section 12a, section 4 of the Local Government Act 1972 the press and the public were asked to leave the meeting as the item for discussion related to an employee of the authority.

8/26. To discuss and agree the appointment of the Clerk on a 6 months probationary period

In summary the Parish Clerk left the Council at the end of July. A replacement Clerk has been found and the Parish Council confirmed the appointment of Mrs J Cree to the position of Clerk / RFO for Himley Parish Council. The salary agreed at SCP32, set at 6 hours per week with a 6 months probationary period starting from the 1st August 2026. This was proposed by Cllr D Wilson and seconded by Cllr G Bowen, on a vote this was carried.

9/26. Date of the next meeting - 21st September 2026 7.30pm (public participation at 7.15pm)

Meeting closed at 8.00pm.